

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING NOVEMBER 18, 2013
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Czajka, Trustee Decosola, Trustee Demopoulos Trustee Mengoni and Trustee Wilt. Trustee Bianco was absent.

Others in attendance were Administrator Belmonte, Attorney Hayes, Finance Director Scarpiniti, Police Chief Niemann, Fire Chief Basek, Public Works Director Kutt and interim Recreation Director Penny Devin.

APPROVAL OF AGENDA

Trustee Demopoulos moved seconded by Trustee Mengoni to approve the agenda for this meeting. Roll Call Vote:

AYES: Trustees Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

Absent: Trustee Bianco

BIDS- None

CASH RECEIPTS REPORT

Trustee Wilt moved, seconded by Trustee Decosola to accept the Cash Receipt Report for the month of October, 2013 in the amount of \$1,211,477.60

AYES: Trustees Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Bianco

APPROVAL OF MINUTES

Trustee Demopoulos moved, seconded by Trustee Wilt to approve the November 4, 2013 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Bianco

REPORT OF TRUSTEES

Trustee Bianco- (Streets, Alleys, Sidewalks & Refuse)- Absent

Trustee Czajka- (Buildings, Public Grounds, Lights, Public Services & Transportation)- No report

Trustee Decosola- (Judiciary, Ordinances, Recreation)

Trustee Demopoulos read the following report from the Recreation Department:

The Recreation Department is entering its busiest season with many holiday events.

- Recreation Department had an Autumn Luncheon for seniors with 48 people in attendance.
- 22 families enjoyed the Holiday Picture Shoot with Santa Claus.
- Turkey Bingo attracted almost 150 people and the staff wants to thank Mayor Hermanek and the Trustees for their participation.
- This morning 52 people left for Branson, MO for 6 days to enjoy their Christmas Shows.
- The department is looking forward to the trips to the Nutcracker and Wicked plus the Riverside Township Christmas Concert on December 6th, the Breakfast with Santa on December 7th and the Village Christmas party on December 13th.

Trustee Demopoulos- (Water, Sewers Drainage & Zoning)

Trustee Demopoulos filed the Brookfield-North Riverside Water Commission Meeting Minutes with the Clerk's office.

Trustee Mengoni- (Police, Fire & License)

Trustee Mengoni called for a Police and Fire Committee Meeting on December 9, 2013 at 5:00pm.

Trustee Wilt (Finance, Health & Appropriations)

Trustee Wilt read the following minutes from the Finance, Health & Appropriations Committee Meeting held on November 12, 2013.

Item #1: PSI Contract Extensions: Tabled

Item #2: Current Year Financial Report: Director Scarpiniti passed out a Preliminary Summary of Projected Revenues and Expenditures of All Funds for the six month period ending October 31, 2013. Most of the discussion was focused on the General Fund, the Village's main operating fund. Currently, revenues reported in the General Fund are trending below original budget targets as sales tax revenue and charges for services are underperforming during the first half of the fiscal year. The largest fluctuation in village revenues is occurring in the Village's sales

tax base as the municipal sales tax revenue is performing 2% lower than projections and the non-home rule component is averaging 10% lower. Because non-home rule share of the sales tax base is significantly underperforming compared to the municipal share, this is usually an early indication that general retail and restaurant sales throughout the Village are reporting sluggish sales for the first half on the year while automobile sales continue to remain robust. She is optimistic that revenues will pick up during the latter half of the year when Costco and Chick-Fil-A open for business. Year to date department expenditures are expected to total \$13,819,701, approximately \$6,300 under budget. A freeze on future non-operating expenses has been instituted for the remainder of the fiscal year in light of the sluggish revenue projections. She further went on to give a quick overview of the remaining funds since these are performing as expected within their targets. The Director answered numerous questions from the committee and board about ambulance billing, how collections are handled and a number of other questions.

Item #3: Tax Levy Discussion: Director Scarpiniti passed out two reports; a History of CPI's Used for PTELL and a Historical Data Sheet showing the Equalized Assessed Valuation for North Riverside dating back to 1994. She stated that in accordance with the State Statute, the Village must file its 2013 Tax Levy request with the Cook County Clerk's Office by the last Tuesday in December. As a tax capped community, North Riverside would be limited in the amount additional property taxes to be raised for the upcoming fiscal year to the lesser of 5% or the stated CPI index of 1.7%. If a tax levy increase were considered by the Committee and full Board, the anticipated amount of additional revenues to be generated without a public referendum under the current tax caps would be approximately \$9,000. The maximum levy request the Village Board could approve would be \$25,000 and a public hearing would need to be held prior to the adoption of such. When asked, it was staff's recommendation, at this time, not to raise property taxes and take a wait and see approach to future tax levy recommendations until the impact of Costco and other business opening within town could be accurately assessed. The committee discussed the matter and decided not to raise property taxes. A motion was made by Trustee Demopoulos and seconded by Trustee Mengoni not to raise property taxes. The committee passed through 3-0, Chairman Wilt polled the other Trustees and the Mayor and all agreed not to raise property taxes. Director Scarpiniti said she will work with Attorney Hayes to prepare the Tax Levy Ordinance for passage at the December 16th Village Board Meeting.

Item #4: Actuarial Study: Director Scarpiniti informed the committee she was notified by Tim Sharpe, the Village's independent actuary for the past 20 years, that he will not be able to complete his actuarial duties in time to finalize the FY13 audit due to personal issues. She explained that Mr. Sharpe notified the Village of his inability to provide actuarial services after not meeting his original contractual obligations, thus forcing the Village to request a filing extension with GFOA for completion of the FY13 audit. The actuarial valuation is a necessary component for completion of the Village's audit in compliance with governmental accounting standards. Due to severe time constraints, the Village was unable to seek formal RFP's for completion of actuarial services. However, the Director did verbally contact two firms that have experience in performing actuarial calculations of other post-employment benefits and

REPORT OF TRUSTEES (continued)

was able to find one company, MWM Consulting, who could provide immediate services and deliver an actuarial valuation in time to finalize the Village's audit by the November 30th deadline. The cost for the work was not to exceed \$3,500 which was \$1,000 more than Tim Sharpe's fee. MWM Consulting has experience in providing actuarial services for numerous governmental entities in Chicagoland and is well respected within the industry. There was a motion made by Trustee Mengoni and seconded by Trustee Demopoulos to contract MWM Consulting to perform actuarial services for the Village. The motion passed 3-0, Chairman Wilt polled the Mayor and other Trustees and all agreed.

There being no further business, a motion was made by Trustee Mengoni and seconded by Trustee Demopoulos to adjourn the meeting at 7:18 pm.

MAYORAL REPORT

Mayor Hermanek announced the grand opening and ribbon cutting ceremony will take place on November 25th at 8:00 am. The Mayor also reported that due to economic circumstances, Red Lobster will not be opening for business in North Riverside. It was a corporate decision made by Red Lobster and they will not be making expansions at this time.

The Mayor reminded residents that the next Village Board Meeting will be on December 16, 2013. That will be the only Board meeting for the month of December.

CORRESPONDENCE

A thank you card was received from the family of Liz Durec. She thanked the Village Board for their kindness during the passing of her mother.

APPROVAL OF BILLS

A motion was made by Trustee Wilt, seconded by Trustee Mengoni to approve the list of bills submitted for this meeting totaling \$166,727.05 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Czajka, Decosola, Demopoulos, Mengoni, Wilt

NAYS: None. Motion carried

ABSENT: Trustee Bianco

ORDINANCES AND RESOLUTIONS- None

UNFINISHED BUSINESS- None

NEW BUSINESS-None

AUDIENCE- None

ADJOURNMENT

Trustee Czajka moved, seconded by Trustee Decosola for adjournment at 7:14 pm. Motion carried unanimously.

Respectively Submitted,

VILLAGE CLERK