

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING FEBRUARY 19, 2018
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Bianco, Trustee Czajka, Trustee Demopoulos, Trustee Flores, Trustee Mengoni and Trustee Sarro.

Others in attendance were Attorney Hayes, Administrator Belmonte, Police Chief Garcia, Finance Director Scarpiniti, Recreation Director Mrozik and Fire Chief Gaertner.

APPROVAL OF AGENDA

Trustee Bianco moved seconded by Trustee Mengoni to approve the agenda as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

BIDS-None

CASH RECEIPT REPORT

Trustee Mengoni moved and Trustee Bianco seconded to approve the Cash Receipt for the month of January 2018 in the amount of \$1,704,291.62 as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

APPROVAL OF MINUTES

Trustee Czajka moved, seconded by Trustee Demopoulos to approve the February 5, 2018 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

REPORT OF TRUSTEES

Trustee Bianco- (Water, Sewers, Drainage & Zoning)

Trustee Bianco submitted the January 10, 2018 Brookfield North Riverside Water Commission Meeting Minutes with the Clerk's Office.

Trustee Czajka- (Judiciary, Ordinances, Recreation)

Trustee Czajka read the following Parks and Recreation report:

Three full-time employees attended the annual statewide Parks and Recreation Conference. This summit provides further education on everchanging topics in the field, networking opportunities and direct access to vendor organizations.

This past Friday, we had 160 guests in attendance at our annual Daddy/Daughter Date Night. The night was complete with dinner, dancing and a visit from Cinderella and Prince Charming. Thank you to all that attended.

Registration for summer day camp is open to both returning and new participants at this time. All camps are 50% full at minimum and various weeks of Action Day Camp are now on a waitlist. We strongly encourage anyone interested in signing up to do so immediately to secure your spot.

Trustee Demopoulos(Streets, Alleys, Sidewalks & Garbage)- No report

Trustee Flores- (Police, Fire & License)

Trustee Flores read the following report from the Fire Department:

- Office staff meeting was held on January 11th discussing goals and expectations for all officers. New roles and responsibilities were also presented.
- Chief and Deputy Chief attended Metropolitan Fire Chiefs monthly board meeting and MABAS Division 11 Chiefs Meeting.
- Deputy Chief Schey attended the monthly Division 11 MABAS Training Officers Meeting and attended the safety class at the Stickney Fire Department.
- Fire and EMS personnel received 385 man hours of fire and EMS training.
- NRRFD hosted the Canadian National Railroad "Railway Emergency Responder" course which was held over three days and attended by numerous firefighters/officers from the region.

REPORT OF TRUSTEES (continued)

- A new Probationary Firefighter Training Program was put together and put into service.
- Three new firefighters were hired and began their two week orientation period.
- Blood pressure Screenings were also provided Monday-Friday 1-5pm at the fire station.

Trustee Mengoni- (Finance Health & Appropriations

Item #1: Fiscal Year 2017 Comprehensive Annual Financial Report Presentation: Director Scarpiniti introduced Sean Hickey from Lauterbach & Amen. Mr. Hickey gave a detailed presentation highlighting the audited financial statements for all Village funds for the fiscal year ended April 30, 2017. Mr. Hickey summarized the three major sections of the Village’s financial report – the introductory, financial and statistical sections. The introductory section provides miscellaneous data regarding the Village and includes a list of principal officials, organizational chart, letter of transmittal from the Village Treasurer/Finance Director and a copy of the Certificate of Achievement for Excellence in Financial Reporting. North Riverside has been the proud recipient of the Certificate of Achievement for Excellence in Financial Reporting for 31 consecutive years. This is prestigious national award issued through the Government Finance Officers Association and recognizes conformance with the highest standards for preparation of state and local government financial reports.

The financial section of the report provides the independent auditors report, management’s discussion and analysis, basic financial statements and note disclosures, required supplementary information, and combining and individual fund statements and schedules. The Village received an unqualified audit opinion. This is the highest form of audit opinion available and means the Village’s financial statements are presented in accordance with generally accepted accounting principles and free of material misstatements with respect to its financial position. Mr. Hickey advised Trustees to read the management discussion and analysis because it provides comparative financial information on the Village’s financial activities and is the best place to read a detailed summary of the Village’s financial operations for the fiscal year.

The statistical section is unaudited and provides detailed information to help readers understand what the information in the financial statements, note disclosures, and required supplementary information says about the Village’s overall financial health. It focuses on financial trends, revenue and debt capacity, demographic and economic information, and Village operating information.

Director Scarpiniti informed the Committee that a copy of the 2017 audit and prior years are available on-line on the Village’s website.

Item #2: Fiscal Year 2017 Actuarial Presentation: Director Scarpiniti introduced Todd Schroeder, Director & Enrolled Actuary for Lauterbach & Amen. Mr. Schroeder provided a detailed presentation on the reporting of the police and fire pension funds as of April 30, 2017. Highlighted in his presentation was the change in the Village’s current year contribution

REPORT OF TRUSTEES (continued)

requirement, the unfunded actuarial liability and the demographic losses and changes in actuarial assumptions that impacted the Village's current year contribution requirement. The Village's contribution requirement for the upcoming FY19 fiscal year will increase approximately \$238,000 or 9% to \$2.8 million for both police and fire pension funds. The current year funded percentage on an actuarial value of assets basis is 38.6% for fire and 44.3% for police. The unfunded actuarial liability totals \$35.5 million for both pension funds combined.

There being no further business the meeting was adjourned at 6:35 pm.

Trustee Sarro- (Public Buildings, Grounds, lights, Transportation, Plan Commission)

Trustee Sarro thanked the Public Works Department for a tremendous job during the last heavy snow storm.

MAYORAL REPORT

Mayor Hermanek also thanked the Public Works Department for their continued efforts with the snow removal and stated that they are currently repairing a water main break on Burr Oak.

CORRESPONDENCE

- Request from Misericordia to solicit on April 27th and 28th for their Candy Days event at the intersections of Cermak and 1st Avenue, DesPlaines and Cermak and Harlem and Cermak.

Trustee Bianco moved and Trustee Czajka seconded to approve the request from Misericordia. Motion carried unanimously.

APPROVAL OF BILLS

Trustee Mengoni moved, seconded by Trustee Bianco to approve the list of bills submitted for this meeting totaling \$340,239.65 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

ORDINANCES AND RESOLUTIONS-None

UNFNISHED BUSINESS -None

NEW BUSINESS

Trustee Bianco stated that the North Riverside Police Department participated in Chicago Police Commander Bauer's funeral.

AUDIENCE

- John Bork thanked the village and Public Works for the great job cleaning the streets during the snow storm especially around Mater Christi Parish on the day of their Annual Smoker.
- Barbara Wilson also thanked the Public Works Department.

ADJOURNMENT

Trustee Mengoni moved, seconded by Trustee Bianco for adjournment at 7:15 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI
VILLAGE CLERK**