

NORTH RIVERSIDE POLICE DEPARTMENT  
VACATION / PREMISE CHECK REQUEST

CAD Event # \_\_\_\_\_

Address: \_\_\_\_\_ North Riverside, Illinois

Name of Owner/Tenant: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Description of Premises: (Please Circle) House Condo Apartment

Light Timers?  YES  NO Location(s) \_\_\_\_\_

Vehicles?  YES  NO

License # \_\_\_\_\_ Make/Model \_\_\_\_\_

License # \_\_\_\_\_ Make/Model \_\_\_\_\_

Have keys been left with anyone?  YES  NO

If YES, Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Will anyone be working at or have access to the premises during your absence?  YES  NO

If YES, Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

In case of an emergency do you wish to be notified by the North Riverside Police Department?

YES  NO

If YES, Telephone # that you can be reached at: \_\_\_\_\_

C/O Name: \_\_\_\_\_

Address: \_\_\_\_\_

**ACKNOWLEDGEMENT OF REQUEST FOR VACATION / PREMISE CHECK**

The undersigned hereby represents to the Village of North Riverside Police Department the following:

1. I am the owner/tenant of the above-described property and have informed the North Riverside Police Department that the property will not be occupied during the dates I have provided. All additional information and details that I have provided are true and correct.

2. I acknowledge the following:

a. Although the North Riverside Police Department will attempt to make a visual inspection of the exterior of the premises, at least twice per day during the days in question, circumstances may arise which will preclude such inspections. Accordingly, I hereby acknowledge that such inspections may not be made during my absence.

b. The request for a visual "security check" is not a substitute for other prudent and safe security measures, which I as an owner/tenant, have the responsibility to exercise.

c. In the event that I return to the property prior to the return date as listed, I will notify the North Riverside Police Department upon my return.

\_\_\_\_\_  
Signature of Owner/Tenant

\_\_\_\_\_  
Date

