

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING JUNE 19, 2023
COUNCIL CHAMBERS 7:00 PM**

Mayor Mengoni called the meeting to order with a Roll Call. In attendance were Trustee Bianco, Trustee Czajka, Trustee Flores, Trustee Santucci, and Trustee Sarro and Trustee Tricoci.

Others in attendance were Administrator Scarpiniti, Police Chief Ehrenberg Fire Chief McDermott, Recreation Director Broderick, Attorney Pacione and Public Works Director Ranieri.

APPROVAL OF AGENDA

Trustee Czajka moved and Trustee Bianco seconded to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

BIDS: None

CASH RECEIPT REPORT

Trustee Sarro moved and Trustee Bianco seconded to approve the Cash Receipt Report for the month of May, 2023 totaling \$2,048,885.01. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

APPROVAL OF MINUTES

Trustee Czajka moved and Trustee Bianco seconded to approve the Village Board of Trustees Meeting Minutes from the June 5, 2023 meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

AUDIENCE

Julie from Seguin Services thanked the board for the use of Commons Park for their Annual Stroll & Roll Event.

Ron from the Chicago Suburban Radio Association reminded residents that CSRA will be at Veterans Park for their Field Day's Event.

MAYORAL REPORT

Mayor Mengoni reminded residents about the upcoming Wounded Warriors Ride on June 22nd at approximately 10am. He also reminded residents about the July 4th celebration. Parade will kick off at 10:00am with fireworks, food and music in front of Commons Park starting at 6:00pm.

Mayor Mengoni congratulated Chief Erhenberg on being one out of three police chiefs selected to the National Command Course in Quantico, VA. Mayor also congratulated Ryan Lawler on the birth of their son, Thomas.

Mayor thanked all that attended the Mayor's Golf Outing. He is happy to report that 36 scholarships were awarded for a total of \$21,000.

REPORT OF TRUSTEES

Trustee Bianco

Trustee Bianco read the following report from the Community Development Department:

The following is a summary of activity from the Community Development Department for the month of May 2023:

Building Reviews and Inspections:

- Presales – The Community Development Department performed 14 single-family inspections and one commercial inspection totaling \$6,412.50 in revenue.
- Permit Totals – The Community Development Department issued 46 residential and 2 commercial permits totaling \$162,235.00 in revenue, which included the remodel of the Zeigler Ford.
- Permit Submittals – 52 residential and commercial permits were submitted for review.
- Inspections – 117 building inspections were conducted.

REPORT OF TRUSTEES (continued)

Zoning:

A Joint Plan Commission/ ZBA hearing was conducted on May 18, 2023, where the board recommended the approval of the following items:

- To approve the rezoning and approval of a Planned Development District at 7451 W. Cermak for the construction of a Pollo Campero restaurant.
- To approve an amendment to the Planned Development District for the North Riverside Park Mall for the construction of a Discount Tires.

Code Enforcement:

Staff issued 44 Notices of Violation in the month of May, with the majority being addressed upon receipt of notice. Final notices were sent to the property owners who have not complied.

Inspectors have been busy driving alleys to check for overflowing garbage, exterior storage, overhanging bushes and weeds. Courtesy notices were left on residential properties that did not comply with follow up inspections scheduled. Properties not in compliance will receive a Notice of Violation through the mail.

Our inspectors continue to finish the inspection of single family and multi-family rental properties. Inspections conducted have been positive with minor items to be addressed upon reinspection.

Staff has continued to update the Community Development website with knowledgeable information regarding permit submittal requirements and the ability to submit permits through the website. Residents and contractors are able to submit construction permits, garage sales requests and contractor registration through the site. A checklist of items needed to be submitted for all types of construction projects is located on the site to help make the permit process easier for residents and more environmentally friendly. The Village continues its process to integrate technology to provide more resources to residents and contractors.

Weekly inspections are conducted on the commercial properties that border Harlem Avenue, Cermak Road and 26th Street to make sure the exterior is being maintained. Brixmor, which is the new owners of the North Riverside Plaza, continues to make updates to the exterior in the form of additional planters, benches, landscaped islands and painting of the facade. Staff continues to work with the commercial property owners on updating and maintaining their properties.

REPORT OF TRUSTEES (continued)

Rodent Abatement:

For the month of May 2023, the Community Development Department received seven calls from residents reporting rodent activity in the alley and on private property. First Illinois Systems responded to the calls and conducted inspections of the alley and surrounding properties for evidence of rodent harborage. Properties with rodent harborage were baited and routine inspections conducted to eliminate the issue.

We encourage residents to please reach out to the Community Development Department if they have any concerns or have seen a rat. Staff responds to each call by sending out an inspector to check your area as well as the surrounding properties to try and determine the reason for the activity and eliminate the source. An inspection is the first step in eliminating rodent harborage on your property. Once an inspector confirms the location of the rats, traps and bait can be set. Rodent proof your property by taking the following steps:

- **Pest proof doors** – Seal bottom of doors to prevent any gaps.
- **Remove exterior storage** – Rodents burrow in areas that provide shelter from predators. Firewood should be stored away from structures and off the ground. Make sure trash is stored in tight containers and pet feces cleaned daily.
- **Maintain refuse containers** – Trash containers provide food source for rats. Containers need to be in good condition and lids closed to keep rodents out.
- **Remove heavy vegetation** – Heavy vegetation provides food, water and protection from predators. Keep vegetation away from structures and grass cut.

Staff has updated the Community Development website page with information to help residents determine if they might have a rodent problem as well as ways to prevent rodent harborage on your property. Residents are also able to report rodent sightings on the Community Development webpage.

Staff recently became aware of an issue at the Woodlawn Cemetery regarding rodent harborage under the outdoor mausoleum along Cermak Road. First Illinois Systems has reached out to Woodlawn Cemetery to make sure all infestations are being eliminated.

Alleys with bait stations were serviced and broken bait boxes replaced. If you notice a bait station has been damaged or tampered with, please report the location to the Community Development Department.

Please contact the Community Development Department if you have any concerns or to report rodent activity.

REPORT OF TRUSTEES (continued)

Trustee Czajka

Trustee Czajka welcomed our new program Coordinator Jason Louro. Jason has a Master of Science in Parks & Recreation Management from the University of Illinois and has previously worked for Glen Ellyn Park District.

We are currently looking to hire a Customer Service Specialist. This will fill the Office Manager position becoming vacant on June 20th.

We are currently working on fall program information. In an effort to reduce redundancy and costs, we are reducing the number of brochures to two seasonal. The fall/winter brochure will cover September to March and the spring/summer will cover April to August.

Summer concerts will start Thursday, June 22nd from 7:00 to 9:00pm. Trustee Czajka also reminded residents about the upcoming 100th year celebration on July 30th.

Trustee Flores

Trustee Flores read the following Request for Board Action:

In September of 2022, village staff made application to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) through the Green Initiative Partnership Program for the design, construction and installation of a permeable paver project for all municipal parking lots on the Village Commons campus. 34 applications were received for consideration in this round of applications, with our project being the only one selected to receive financial assistance.

Project highlights include:

- Total program costs are estimated at \$2.2 million
- MWRD will fund 83.3% of the total construction costs up to a maximum level of \$1,615,000
- North Riverside will fund the remaining 16.7% of the total project costs, estimated at approximately \$600,000
- The green infrastructure component of the project will be designed to capture a minimum of 209,800 gallons of stormwater in any given rain event. However, due to excellent soil infiltration rates currently being measured, these improvements are now expected to exceed this minimum threshold and capture over 500,000 gallons of stormwater in any given rain event.
- Project must be completed by the end of the year.

The estimated schedule for this project is:

- Solicit bids on June 21st

REPORT OF TRUSTEES (continued)

- Bid opening on or around July 5th
- Contract will be awarded at the July 17th Village Board Meeting
- Construction will start in early August and end in mid November

Trustee Flores moved and Trustee Tricoci seconded to authorize the Mayor to enter into an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago for the design, construction, operation & maintenance of the Village Commons Parking Lots Permeable Paver Project. Roll Call Vote:

On the question, Trustee Tricoci asked which lots would be started first. Director Ranieri is looking to start the project in the front of the Commons first followed by the police lot. He hoping to finish before the Autumn Fest.

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

Trustee Flores read the following report from the Public Works Department:

For the month of May, Public works has been working very closely with John Fitzgerald the Village Engineer to complete the blueprints for the MWRD Permeable Paver Project. As of May 31st, prints are 98% complete and design work is coming together nicely. Our Water infiltration study also determined that 500,000 gallons of water will be absorbed per rain event as opposed to the 209,000 gallons originally believed. This means approximately 500,000 gallons of water is expected to be removed from the Village’s sewer collection system per rain event.

Curbside Electronic (E-Waste) Recycling Collection Held on May 24, 2023

Number of Homes Collected: 90

How many tons collected: 3.62

tons

How many hours it took to complete: 11

Attached to this report is a list of all the single family homes that participated in the event. There were an additional 5 homes that placed items out for collection but did not register prior to the event. LRS did collect those items on collection day. We will continue to evaluate the guidelines of this program and recommend any adjustments prior to next collection, which will be scheduled in late Fall.

REPORT OF TRUSTEES (continued)

Trustee Santucci

Trustee Santucci read the Police Department May Activity Report stating there were 1,529 calls for service. He congratulated Chief Ehrenberg for being invited to Quantico and congratulated Lori Grosse on her retirement.

Trustee Santucci read the Fire Department Activity for the month of May stating they responded to 214 calls for service. The fire department conducted a CPR class for teachers at Komarek School and supervised 2 fire drills at Costco. A probationary firefighter will be sworn in on June 30th.

Trustee Sarro

Trustee Sarro stated a Public Hearing was held this evening at 6:00pm for the purpose of hearing public comments regarding the Village's proposed appropriation ordinance for the 2023-2024 fiscal year. There were no comments. A copy of the proposed budget has been made available to residents on the Village's website since May 12, 2023. Adjustments to the proposed budget are still being considered and will reflect the comments and spending direction approved by the Village Board. A copy of the final proposed budget will be posted on the Village website no later than July 7th with a formal approval to be considered at the Village Board Meeting on July 17th.

Trustee Sarro reminded residents about the Committee Meeting to discuss legislative priorities immediately following this meeting.

Trustee Tricoci

Trustee Tricoci read the following report from the Public Works Department:

For the month of May, Public Works has responded to 21 handyman calls. Handyman calls consist of minor plumbing, electrical, and general repairs on residential properties for senior and disabled residents. 32 work tickets were completed. Work tickets are created to identify projects above and beyond the work schedule of Public Works. 18 miles of Village owned roadways were inspected and all potholes were filled on 2 separate occasions. 1 water leak was repaired. 2 failing sewer lines or manholes were repaired. 176 water meter service requests were performed consisting of meter reads, meter leaks, or meter replacement. 52 Julie locate requests were performed to locate underground utilities.

I also met with Glen Crayton of Nicor. Glen is the manager in charge of soft and hard scape repairs. We met to discuss the ongoing issues we've been experiencing regarding grass

REPORT OF TRUSTEES (continued)

restoration. We surveyed several blocks and he agreed that repair efforts are unsatisfactory. He explained that by the end of June, he will begin walking every block from 1st Ave to 19th Ave, Cermak Rd to 26th. He will be compiling a punch list of repair work still to be completed and will provide an estimated timeframe for when the work will be done.

Nicor has also committed to regrade and sod the damaged lot and replace the curb and off street parking located on 24th Street from 8th Avenue to the western portion of the property line. This damage was caused from the storage of material during the project by NICOR's subcontractor.

CORRESPONDENCE-None

APPROVAL OF BILLS

Trustee Sarro moved and Trustee Flores seconded to approve the List of Bills submitted for this meeting totaling of \$696.035.25 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

ORDINANCES AND RESOLUTIONS

Trustee Bianco moved and Trustee Tricoci seconded to Approve an Ordinance Amending the Final Development Plans for the North Riverside Park Mall Property Commonly Known as 7501 W. Cermak Road in the Village of North Riverside **(23-O-02)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

Trustee Bianco moved and Trustee Tricoci seconded to Approve an Ordinance Amending Chapter 1.12 Entitled "General Penalty." Of Title 1 Entitled "General Provisions" of the North Riverside Municipal Code **(23-O-03)** and to waive the reading. Roll Call Vote:

ORDINANCES AND RESOLUTIONS (continued)

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

Trustee Bianco moved and Trustee Sarro seconded to Approve an Ordinance Rezoning and Approving a Final Development Plan for the Property Commonly Known as 7451 W. Cermak Road in the Village of North Riverside **(23-O-04)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

Trustee Flores moved and Trustee Bianco seconded to Approve a Resolution Authorizing the Execution of an Intergovernmental Agreement with the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation & Maintenance of Permeable Pavers Project in the Parking Lots of the Village of North Riverside **(23-R-08)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

UNFNISHED BUSINESS- None

NEW BUSINESS-None

EXECUTIVE SESSION

Trustee Bianco moved and Trustee Tricoci seconded to move into Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees in accordance with 5 ILCS 120/2(c)(2). Roll Call Vote:

AYES: Trustees Bianco, Czajka, Flores, Santucci, Sarro, Tricoci

NAYS: None

Motion carried

OPEN SESSION RESUMED

Open session resumed at 9:05pm. Roll Call Vote:

AYES: Trustees Bianco, Flores, Santucci, Sarro, Tricoli

NAYS: None

ABSENT: Trustee Czajka

Motion carried

ADJOURNMENT

Trustee Bianco moved and Trustee Sarro seconded to adjourn this meeting at 9:07pm Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI
VILLAGE CLERK**