

**VILLAGE OF NORTH RIVERSIDE
BOARD OF TRUSTEES MEETING SEPTEMBER 5, 2023
COUNCIL CHAMBERS 7:00 PM**

Mayor Mengoni called the meeting to order with a Roll Call. In attendance were Trustee Bianco, Trustee Czajka, Trustee Santucci, and Trustee Sarro and Trustee Tricoci. Trustee Flores was absent.

Others in attendance were Administrator Scarpiniti, Financer Director Lawler, Police Chief Ehrenberg Fire Chief McDermott, Recreation Director Broderick, Attorney Pacione and Public Works Director Ranieri.

APPROVAL OF AGENDA

Trustee Czajka moved and Trustee Bianco seconded to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

BIDS- None

CASH RECEIPT REPORT- None

APPROVAL OF MINUTES

Trustee Czajka moved and Trustee Bianco seconded to approve the Village Board of Trustees Meeting Minutes from the July 17, 2023 meeting as presented. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

AUDIENCE

A resident had multiple complaints regarding the apartment building behind her. Residents of this building were leaving trash around complex and walking into her building.

AUDIENCE (continued)

A resident expressed his concerns regarding speeding along 26th Street and parking along 26th Street. The parking also blocks your ability to view traffic along 26th.

A resident on the east side of North Riverside has rat problems on her block and believes most of these issues are coming from the home behind her. She has caught over seven rats in her yard and has been in contact with our Village exterminator but the issues still remain.

MAYORAL REPORT

Mayor Mengoni was pleased to announce that North Riverside was the recipient of a \$40,000 grant for the engaging in the hiring of a contractor to complete our lead service line inventory. In addition, we will be looking at a tracking system to maintain all the information received as well. The final inventory must be filed with the Illinois Environmental Protection Agency by April 15, 2024.

The Village of North Riverside is a partner in the C4 Cross-Community Climate Collaborative Environmental Initiative along with 14 of our neighboring West Central Cook County municipalities. With our renewed commitment in going forward with our Green Initiatives, Mayor Mengoni has created the Green Initiatives Advisory Committee. He is seeking an additional 1 to 2 members for this committee and if you are interested please contact the Village Administrator to be added for consideration.

National Rail Safety Week across the US begins on September 18th and runs through the 24th. With that being said, Mayor Mengoni read the National Rail Safety Week Proclamation.

REPORT OF TRUSTEES

Trustee Bianco

Trustee Bianco welcomed two new businesses in town, Bobo Heaven and Tide Laundry Mat.

Trustee Czajka

Trustee Czajka reminded residents about the following upcoming events from the Parks and Recreation Department:

- Our new Customer Service Specialist, Lynda Myers, is scheduled to start Tuesday, September 5. Her undergrad is from Indiana University and she has a Masters in Fine Arts from the University of Missouri. Her previous work experience is with Drury Lane Productions and Shakespeare Theatre Company. We are all looking forward to her joining our team.

REPORT OF TRUSTEES (continued)

- The fall/winter fun guides have been delivered. We are increasing our marketing efforts by giving the Fun Guide a new look, attracting new Facebook followers, we've produced over 22 fliers, set up a Instagram page, emailing past participants and working with the two local school districts to put information in their electronic backpacks.
- To improve communication with parents of the Preschool program, we have implemented REMIND app as a way to communicate to parents daily reminders, changes in schedules and pictures of their child having fun during the day.
- The Family Scavenger Hunt for the 100th Anniversary will be held October 8 to October 19. This is a great way to get North Riverside residents to visit local businesses. 100th Anniversary Committee members are assisting with contacting businesses and securing prizes. Promotion will be starting soon for this activity.
- Reminder that 100th Anniversary apparel is available for sale at the Recreation Department. Samples are on display in the lobby of the Village Commons. On sale are sweatshirts, T-shirts, hats, travel mugs and light-up handheld fans. Stop in today before they sell out.
- To promote our new Tai Chi class, we held a free demonstration class on August 30th, with approximately 15 individuals taking advantage of this opportunity. The first session will begin on September 6th, and there is still room for individuals to sign up.
- We are finalizing details for the Autumn Fest/Chili Cook Off to be held on Friday, September 15 from 6:30 to 9:00pm. The Feel Good Party Band will perform from 6:30 to 8:30pm. We will have food vendors, face painters, balloon artist, magician, scarecrow contest and free chili samples.
- We have an amazing line up of trips listed in the fall/winter fun guide. The trips include Biltmore Estate and Asheville, NC, Niagara Falls and Toronto, Alaska Discovery Land and Cruise, Branson Show Extravaganza, Cuba Discovery and London and Paris. Numerous people have called inquiring about the trips.
- Eighty-six people have purchased booths at the Flea Market being held September 10 from 9:00am to 2:00pm at Village Commons parking lot.
- Kim Frankovelgia will be providing live entertainment on Thursday, September

REPORT OF TRUSTEES (continued)

14. The event will include lunch and will be held from 11:30am to 2:00pm. Sign up today at the Recreation Department. We are working with Cantata, independent and assisted living facility, to have their residents attend.

- The Parks & Recreation Department will have an informational table at North Riverside Park Mall's Touch A Truck event on Saturday, September 9. We are creating a promotional board with information regarding programs and special events.

Trustee Flores-Absent

Trustee Santucci

In the context of municipal finance, police grants assume a crucial role, serving as vital mechanisms to alleviate the financial strain on localities by providing essential funding for law enforcement operations and initiatives. However, navigating the intricate landscape of available federal, state and foundational grants has become increasingly complex, requiring careful strategy and expertise. It is because of this complexity that the North Riverside Police Department would like to engage the services of ADMINISTRATIVE CONSULTING SERVICES LLC (ACS).

For an annual cost of \$12,000, ACS would provide a specialist well-versed in our demographics whom we could contact by phone or email 24 hours a day 7 days a week. This expert would provide proposal development, and submission on potential funding opportunities tailored to a Police Department of our composition and ensure timely and accurate completion of these grant applications. We have used their services in the past to secure grants that remain accessible to us today, affirming that the advantages outweigh the expense.

Funds will be transferred from other line items within the police department to cover this expense.

Trustee Santucci moved and Trustee Tricoci seconded to Authorize the Administrative Consulting Services LLC to provide police related grant proposal development and submission for a one year period at a cost of \$12,000. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

REPORT OF TRUSTEES (continued)

Trustee Santucci read the following Request for Board Action:

For the last 8 years North Riverside has partnered with the Drug Enforcement Agency twice a year to provide North Riverside residents with a place to drop off unwanted and expired medications encouraging them to remove them from their homes as a measure of preventing medication misuse and opioid addiction from ever starting.

Last month Staff contacted the Cook County Sheriff's Office (CCSO) to ask about their Prescription Drug Take Back Program. The County's program would be open to the residents 24 hours a day 365 days a year, in contrast to the DEA takeback which is twice a year for 6 hours each day.

Moreover, implementing the county's program would result in significant cost savings for the Village as there would be no need to assign an officer at the collection site for drug disposal and delivery to the DEA. Instead, CCSO would take up the responsibility of collecting the mailbox contents on a monthly basis.

Apart from the cost of the secured mailbox that will be installed in the North Riverside Police Department lobby, this program imposes no charges on the Village of North Riverside. Participating in CCSO's Prescription Drug Take Back Program also makes us eligible for various other complimentary services that the County offers to North Riverside residents, including free document shredding and electronic device takeback days.

Trustee Santucci moved and Trustee Tricoci seconded to approve the Cook County Sheriff Prescription Drug Take Back Program Partnership MOU between the Cook County Sheriff and the Village of North Riverside. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

Trustee Sarro

Trustee Sarro called for an Administrative Committee Meeting on September 12th at 6:00pm.

Trustee Sarro informed residents about FEMA grants available to North Riverside residents and businesses. The deadline to apply is October 16th and the Village will also be waiving permit fees pertaining to the recent flooding. More information on this is available on the Village Website.

REPORT OF TRUSTEES (continued)

Trustee Tricoci

Trustee Tricoci reminded residents to purchase their vehicle sticker by September 30th. The Village office will be open every Saturday for the month of September along with regular business weekday hours.

Trustee Tricoci read the following Request for Board Action:

A Ford F350XL 4x4 was ordered through Rizza Ford of Orland Park in August of 2021 as part of the Suburban Purchasing Cooperative (commonly referred to as SPC). SPC is a joint purchasing program sponsored by the Northwest Municipal Conference, DuPage Mayors & Managers Conference, South Suburban Mayors & Managers Association and Will County Governmental League. Due to the national production problems in the automotive industry, the 2021 model was no longer available. On February 7, 2022, the Village Board authorized the purchase of a 2022 F350XL 4x4 from Rizza Ford in the amount of \$55,000. The Village was recently notified that the 2022 model is no longer available, but the dealer is able to offer a 2023 model instead at an increased cost.

Since this is a newer 2023 model, it is not part of the SPC Purchasing Program and is in the production queue. Rizza Ford has provided the proper paperwork to the Village with a purchase amount of \$72,315. Additional upfitting for lighting, cameras, and functional equipment to meet the minimum standards of the department is required through MPC Communications for an amount of \$7,685. The total amount for the entire vehicle purchase and upfitting shall not exceed \$80,000.

As part of the purchase agreement, the department is trading two vehicles from its existing fleet, which includes the 2007 Ford F350 and 2003 Ford F350. The total trade-in value is \$3,200.

Budget authorization of \$55,000 was approved for FY2021-2022 and included as a carryover in the current fiscal year. A supplemental budget increase of \$25,000 is therefore required to purchase the vehicle. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

CORRESPONDENCE- None

APPROVAL OF BILLS

Trustee Sarro moved and Trustee Tricoci seconded to approve the List of Bills submitted for this meeting totaling of \$558,114.59 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

ORDINANCES AND RESOLUTIONS

Trustee Tricoci moved and Trustee Sarro seconded to Approve a Resolution Approving and Ratifying the Execution of a Grant Agreement By and Between the Village of North Riverside and The Illinois Environmental Protection Agency for the Development of a Complete Lead Service Line Inventory for the Village of North Riverside **(23-R-16)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

Trustee Santucci moved and Trustee Tricoci seconded to Approve a Resolution Authorizing the Execution of a Memorandum of Understanding By and Between the Village of North Riverside and the Cook County Sheriff's Office for the Participation in a Prescription Drug Take Back Program **(23-R-17)** and to waive the reading. Roll Call Vote:

AYES: Trustees Bianco, Czajka, Santucci, Sarro, Tricoci

NAYS: None

ABSENT: Trustee Flores

Motion carried

UNFINISHED BUSINESS- None

NEW BUSINESS- None

ADJOURNMENT

Trustee Bianco moved and Trustee Sarro seconded to adjourn this meeting at 7:30 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI
VILLAGE CLERK**