

**VILLAGE OF NORTH RIVERSIDE  
BOARD OF TRUSTEES MEETING NOVEMBER 4, 2019  
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Czajka, Trustee Demopoulos, Trustee Flores, Trustee Mandel, Trustee Mengoni and Trustee Sarro.

Others in attendance were Finance Director Scarpiniti, Attorney Hayes, Police Chief Garcia, Fire Chief Kiser, Recreation Director Mrozik, and Public Works Director Kutt.

**APPROVAL OF AGENDA**

Trustee Czajka moved seconded by Trustee Demopoulos to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

**BIDS**-None

**CASH RECEIPT REPORT**- No report

**APPROVAL OF MINUTES**

Trustee Sarro moved, seconded by Trustee Mengoni to approve the October 21, 2019 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

**REPORT OF TRUSTEES**

**Trustee Czajka- (Judiciary, Ordinances, Recreation)**

This past Wednesday, the Parks and Recreation Department hosted the Great Pumpkin Challenge with over 160 in attendance. We would like to extend a huge thank you to Big Run Wolf Ranch for bringing out such wonderful animals including Shenoah the gray wolf. The costume parade and pumpkin hunt were an absolute success. Thank you so all who attended.

## **REPORT OF TRUSTEES (continued)**

Please join us for our annual Holiday Bazaar on Sunday, November 3<sup>rd</sup> from 9 am to 2pm at the Village Commons. This festive event helps kick off the holiday season with unique items sold by our 50 vendors. We are currently taking people for our Turkey Bingo waitlist. We have over 300 registered for this fun holiday tradition. Lastly, don't forget to register for Breakfast with Santa! This will take place on Sunday, December 15<sup>th</sup>.

The Annual Tree Lighting Ceremony will take place on December 4<sup>th</sup> and the Village Christmas Party is on December 12<sup>th</sup>.

Trustee Demopoulos( Streets, Alleys, Sidewalks & Garbage)- No report

Trustee Flores- ( Police, Fire & License)- No report

Trustee Mandel ( Water, Sewers, Drainage & Zoning)- No report

Trustee Mengoni- ( Finance Health & Appropriations)

Trustee Mengoni read the following minutes from the Finance Committee Meeting held on October 14, 2019:

**Item #1: Strategic Plan:** Chairman Mengoni turned the meeting over to Mr. Bob Kalien who gave a power presentation on the process of creating a Strategic Plan. Key elements of this proposal include; creating a Vision Statement for the Village, identifying a comprehensive list of key issues, develop specific goals and objectives that directly relate to the Village's Vision and recommending specific strategies to implement the goals and objectives that have been identified. Bob said the Strategic Plan should clearly define North Riverside's plan for the future, set goals 3 to 5 years out and have a plan how to achieve these goals. Also, everyone from the Mayor, Village Board, Department Heads, business figures and the community should all be involved in the process. Part of this process will be to update the Municipal Code but Bob believes at this time we can wait on this for awhile. Mr. Kalien answered questions from the committee and board members and explained why this is about a 7 month process. He mentioned there would be meetings with department heads, the business community, the Mayor's Committee on Economic Development and coordinating this all takes time.

Bob mentioned that the first task is creating a Vision Statement for the Village of North Riverside. He had examples of mission statements from unidentified communities. Trustee Mengoni asked all trustees to consider what they would like to see in a Mission Statement and that he would call a committee meeting on October 28<sup>th</sup> to discuss.

## **REPORT OF TRUSTEES (continued)**

**Item #2: Update Village's Investment Policy:** Finance Director Scarpiniti distributed a draft of a resolution to update the Village's Investment Policy. It has been awhile since the last update and the State has changed some rules on what no-home rule communities can invest in. After a brief discussion on the matter, the committee and board members where in favor of the update and the resolution would be on the agenda for the October 21<sup>st</sup> Village Board Meeting for passage.

**Item #3: Village Vehicle Policy:** Chairman Mengoni passed out a draft of a Village Vehicle Policy on take home vehicles. He would like to see the Village adopt a policy and requested the Village Administrator to investigate what other communities do with take home vehicles. Once the Administrator gathers information from other communities Chairman Mengoni will call another committee meeting to discuss.

**Item #4: Village Engineers and Attorneys:** Chairman Mengoni asked the Administrator to investigate what other engineering companies and law firms do municipal work. This will also be discussed at a future meeting.

There being no further business the meeting was adjourned at 7:04pm.

Trustee Mengoni also called for a Finance Committee Meeting on Wednesday November 6<sup>th</sup> at 6:00pm to discuss the property tax levy.

### **Trustee Sarro- (Public Buildings, Grounds, lights, Transportation, Plan Commission)**

Trustee Sarro read the following minutes from the committee meeting held on September 23, 2019:

**Item #1: Review of Survey conducted by the Citizens Economic Development Committee:** Trustee Sarro introduced Mr. Greg Gordon who conducted the survey for the Citizens Committee on Economic Development. Mr. Gordon had a power point presentation which went through the questions that were asked and explained the results in detail to the committee and board members. He said that 429 responded to the survey with a variety of things residents would like to see in North Riverside. Some of the establishments or events residents would like where Farmers markets, more restaurants with outdoor dining, art days, music fest, a pool or splash pad, family friendly establishments and out-door space. Greg answered some questions from the committee and board members. Trustee Sarro thanked him for the presentation and said this information will be helpful to the Strategic Planning and Steering Committee once they start meeting. Also, the complete survey results are posted on the Village's website.

There being no further business the meeting was adjourned at 7:43 pm.

## **MAYORAL REPORT**

Mayor Hermanek read the following updates from the Community Development Department:

- Presales- The department performed four single-family and two commercial presale inspections totaling \$2,570.05 in revenue.
- Permit totals- the department issued 68 residential and commercial permits totaling \$124,206.60 in revenue.
- Hobby Lobby- Construction permit was issued for interior remodel of 7451 W. Cermak road. Anticipate a January 2020 opening date.
- Seritage- Permit issued for landlord work of the Sears Auto Center, which includes dividing the structure in to two tenant spaces with Blink Fitness occupying one of the spaces.

**CORRESPONDENCE-** None

### **APPROVAL OF BILLS**

Trustee Mengoni moved, seconded by Trustee Flores to approve the list of bills submitted for this meeting totaling \$541,431.61 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

**ORDINANCES AND RESOLUTIONS-** None

**UNFNISHED BUSINESS-** None

### **NEW BUSINESS**

Trustee Flores called for a Police and Fire Committee Meeting on November 18<sup>th</sup> after the Village Board Meeting to discuss the paramedics, rescue system replacement and solar panels on the fire house.

### **AUDIENCE**

- A resident asked about our code enforcement policy and a follow up that call that he never received about a neighboring home with numerous issues. Mayor Hermanek said he will look into the issues.

### **CLOSED SESSION**

Mayor Hermanek announced that the board will go in to executive session to discuss a personnel matter and the meeting will resume after with no actions taken.

### **OPEN SESSION RESUMED**

Open session resumed at 7:50

### **ADJOURNMENT**

Trustee Mengoni moved and Trustee Czajka seconded for adjournment of this meeting at 7:52 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI  
VILLAGE CLERK**