

**VILLAGE OF NORTH RIVERSIDE  
BOARD OF TRUSTEES MEETING MARCH 30, 2020  
DUE TO THE COVID-19 PANDEMIC THIS MEETING WAS HELD VIA  
CONFERENCE CALL AT 7:00 PM**

Mayor Hermanek called the meeting to order via conference call due to the COVID-19 pandemic asked for a Roll Call. In attendance were Trustee Czajka, Trustee Demopoulos, Trustee Flores, Trustee Mandel, Trustee Mengoni and Trustee Sarro.

Others in attendance were Finance Director Scarpiniti, Attorney Hayes, Police Chief Garcia, Fire Chief Kiser, Recreation Director Mrozik and Public Works Director Kutt.

**APPROVAL OF AGENDA**

Trustee Czajka moved seconded by Trustee Demopoulos to approve the agenda for this meeting as presented. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Mandel was unavailable during conference call vote.

**BIDS**-None

**CASH RECEIPT REPORT**

Trustee Mengoni moved and Trustee Flores seconded to approve the Cash Receipt Report for the month of February, 2020 in the amount of \$2,011,938.10. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion Carried

Trustee Mandel was unavailable for this conference call vote.

**APPROVAL OF MINUTES**

Trustee Sarro moved, seconded by Trustee Mengoni to approve the March 2, 2020 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Mandel was unavailable for this conference call vote.

## **REPORT OF TRUSTEES**

### **Trustee Czajka- (Judiciary, Ordinances, Recreation)**

Trustee Czajka read the following report from the Parks and Recreation Department:

The Youth 2020 Basketball Season has come to a close. This was our largest league thus far. We are grateful to Komarek and Brook Park for allowing us the use of their gyms for both practices and games. We are especially thankful for our volunteer coaches and the time they have dedicated to the kids and this program.

With the recent spread of COVID-19, the village departments have been taking precautions to ensure the safety of all residents and participants. Rest assured that we have been disinfecting and deep cleaning all public buildings. Thus far, we have canceled large gathering senior events, such as Golden Agers, until further notice. We have also canceled upcoming CPR/AED classes, and numerous Recreation events and Programs as these events were considered higher risk programs. Please refer to the Village's website for a complete list of cancellations. We will continue to monitor this situation and postpone programs and events as needed on the Village's website or you can contact the Recreation Department for a complete listing.

In regards to ongoing recreation programming, we ask that any participants that are experiencing cold or flu like symptoms refrain from attending programs and events. This includes, but is not limited to, fevers, sneezing, coughing, respiratory issues, runny nose, sore throat, etc. If you must cancel due to illness, call or email the Recreation Department immediately and you will receive an applicable refund. Please note that you can call in payments by phone or process them online for both the Administration Department and Recreation Department. Soon we will expand the types of payments accepted online and will alert residents when those new options are up and running.

In an effort to minimize the spread of all sicknesses, please regularly and thoroughly wash your hands, keep hands away from your face, cover your mouth and nose with a sleeve or tissue when sneezing, and be sure to clean and disinfect objects and surfaces regularly. Several hand sanitizing stations have been installed at the Village Commons to assist with preventing the spread.

### **Trustee Demopoulos( Streets, Alleys, Sidewalks & Garbage)**

Trustee Demopoulos reminded residents to continue to stay home and be safe.

## **REPORT OF TRUSTEES (continued)**

### **Trustee Flores- ( Police, Fire & License)**

Trustee Flores read a memo from Village Administrator Sue Scarpiniti as follows:

On March 18<sup>th</sup>, the President signed into law the families First Coronavirus Response Act. This Act provided new requirements for certain employers to provide emergency paid sick leave and expanded family medical leave due to the COVID-19 virus. The Act, however, does recognize the unique needs of local governments in providing essential services for the health and safety of their communities and the specialized role of emergency responders.

Emergency responders are defined as sworn members of the Village's Police and Fire Departments, including EMT's and Paramedics, and Public Works employees.

To ensure the Village has adequate staffing of emergency responders during a declared emergency, it is recommended that these employees be excluded from this Act. Attorney Hayes has prepared the necessary resolution for passage later this evening.

### **Trustee Mandel ( Water, Sewers, Drainage & Zoning)**

Trustee Mandel will submit the Brookfield-North Riverside Water Commission Meeting and Minutes with the Clerk's Office when available.

### **Trustee Mengoni- ( Finance Health & Appropriations)**

Trustee Mengoni read the following memo from Administrator Scarpiniti:

In 2012, the Village awarded Techno Consulting, Inc. of Oak Park, IL. the monthly IT network support and maintenance contract through a competitive bidding process. The scope of services provided limited user support and maintenance of the Village's data network and infrastructure systems. The fee for this service was set at \$3,000 per month (\$36,000 annually) and included approximately 12 hours of monthly on-site support.

As computer software and hardware requirements continue to evolve, the Village's technology needs have dramatically increased, demanding additional on-line payment services and advanced third party software. The ongoing threat of data breeches and network attacks continue to rise at an alarming pace each year. As such, the Village has outgrown its current IT support and maintenance arrangement.

Techno Consulting was asked to provide a proposal for additional IT support services. The scope of this proposal includes monthly maintenance and monitoring of the Village's network

## **REPORT OF TRUSTEES (continued)**

performance and backup systems, implementation of enhanced virus protection systems, and on-going infrastructure planning and assessments. In addition, this proposal expands services to include six additional hours per week of on-site support, working directly with third party software interfaces, advanced infrastructure planning and network design, and disaster recovery assistance.

The additional cost for these services will remain fixed at \$1,500 per month or \$18,000 annually with no annual increase over the life of the agreement. This contract will automatically renew each year unless terminated with 90 days written notice by either party. During budget hearings, additional dollars were discussed and allocated for expansion of our IT services.

Because Techno Consulting designed the Villages current data network infrastructure system and is fully integrated with design support of the combined WC3 network, I am respectfully requesting that the Board authorize this additional expense without a competitive bidding process.

Trustee Mengoni moved and Trustee Flores seconded to authorize the Mayor to execute a contract for IT coordination services with Techno Consulting of Oak Park, IL in the set amount of \$54,000 annually. Roll Call Vote:

AYES: Trustees Czajka, Flores, Mengoni, Sarro

NAYS: Trustees Demopoulos, Mandel

Motion carried

### **Trustee Sarro- (Public Buildings, Grounds, Lights, Transportation, Plan Commission)**

Trustee Sarro thanked all the departments, Mayor and Administrator Scarpiniti for all their efforts during this pandemic.

## **MAYORAL REPORT**

Mayor Hermanek thanked all the departments that are working around the clock to keep everyone safe. The Mayor suggested that we only have one Village Board of Trustee Meeting a month due to the pandemic. This would cancel the April 6<sup>th</sup> and April 20<sup>th</sup> meetings and the new meeting date would be April 13, 2020.

Trustee Mengoni moved and Trustee Sarro seconded to concur with the Mayor's suggestion of only one Village Board of Trustees Meeting a month for the month of April, 2020. Motion carried unanimously.

## **MAYORAL REPORT (continued)**

Trustee Mengoni moved and Trustee Sarro seconded to concur with the Mayor's suggestion to change the Village Board of Trustees Meeting to April 13, 2020 at 7:00pm via conference call. Motion carried unanimously.

## **CORRESPONDENCE**

- Request from the North Riverside Fire Fighters Local 2714 to conduct its annual MDA Boot Collection to help fight MDA Dystrophy on April 24<sup>th</sup>, May 1<sup>st</sup> and May 8<sup>th</sup> at DesPlaines Ave and 26<sup>th</sup> St.
- Block party request from the 2200 block of Burr Oak on June 27<sup>th</sup> with a rain date of June 28<sup>th</sup>.

Trustee Mengoni and Trustee Czajka seconded to approve the above request from the North Riverside Fire Fighters Local 2714. Motion carried unanimously.

Trustee Mengoni moved and Trustee Demopoulos seconded to approve the above request from the 2200 block of Burr Oak. Motion carried unanimously.

## **APPROVAL OF BILLS**

Trustee Mengoni moved, seconded by Trustee Flores to approve the list of bills submitted for this meeting totaling \$464,343.09 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

## **ORDINANCES AND RESOLUTIONS**

Trustee Sarro moved and Trustee Mengoni seconded to approve an Ordinance Establishing a Local Motor Fuel Tax in the Village of North Riverside **(20-O-07)** and to waive the reading. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Czajka moved and Trustee Demopoulos seconded to approve an Ordinance Amending the Village Code Pertaining to Declarations of a Local State of Emergency in the Village of North Riverside **(20-O-08)** and to waive the reading. Roll Call Vote:

**ORDINANCES AND RESOLUTIONS (continued)**

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Czajka moved and Trustee Mandel seconded to approve a Resolution Authorizing Modifications to the Village Board Trustees and Committee Meetings Held During the COVID-19 Pandemic in the Village of North Riverside **(20-R-03)** and to waive the reading. Roll Call Vote:

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Flores moved and Trustee Sarro seconded to approve a Resolution Excluding the Village's Emergency Responders from Certain Provisions of the Families First Coronavirus Response Act" in the Village of North Riverside **(20-R-04)** and to waive the reading. Roll Call Vote:

On the question, Trustee Mandel wanted to make sure the first responders were being protected under this Act. Mayor Hermanek assured her that they will be covered and the Village just needs to make sure the departments were adequately staffed. He also mentioned that the first responders have also agreed to this Act and this has nothing to do with the protection of the first responders, this pertains rather to them taking time off to care for family members and having adequate staffing during that time.

AYES: Trustees Czajka, Demopoulos, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

Trustee Mengoni moved and Trustee Sarro moved to approve a Resolution Authorizing the Execution of a Contract for IT Coordination Services with Techno Consulting Inc. in the Village of North Riverside **(20-R-05)** and to waive the reading. Roll Call Vote:

On the question Trustee Mandel asked if we would consider bidding this out. Trustee Mengoni stated that dealing with IT and having this crisis this is not only an extension of their contract and is a very reasonable and price. This company is already familiar with the WC3.

AYES: Trustees Czajka, Flores, Mengoni, Sarro

NAYS: Demopoulos, Mandel

Motion carried

**UNFNISHED BUSINESS-** None

**NEW BUSINESS-** None

**AUDIENCE**

No comment or questions were submitted for this meeting.

**ADJOURNMENT**

Trustee Czajka asked Fire Chief Kiser what the protocol is for entering a home. Chief Kiser stated depending on the call and prescreening, some advanced precautions have been made upon entering a suspected COVID-19 case. Modifications have also been made.

Trustee Mengoni moved and Trustee Demopoulos seconded for adjournment of this meeting at 7:46 pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI  
VILLAGE CLERK**