

**VILLAGE OF NORTH RIVERSIDE  
BOARD OF TRUSTEES MEETING SEPTEMBER 3, 2019  
COUNCIL ROOM 7:00 PM**

Mayor Hermanek called the meeting to order with a Pledge of Allegiance and a Roll Call. In attendance were Trustee Czajka, Trustee Flores, Trustee Mandel, Trustee Mengoni and Trustee Sarro. Trustee Demopoulos was absent.

Others in attendance were Administrator Belmonte, Finance Director Scarpiniti, Attorney Hayes, Police Chief Garcia, Fire Chief Kiser, Recreation Director Mrozik, and Public Works Director Kutt.

**APPROVAL OF AGENDA**

Trustee Czajka moved seconded by Trustee Mandel to approve the revised agenda for this meeting. The board will go into executive session following this meeting to discuss personnel matters. Roll Call Vote:

AYES: Trustees Czajka, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

ABSENT: Trustee Demopoulos

**BIDS**-None

**CASH RECEIPT REPORT**- No report

**APPROVAL OF MINUTES**

Trustee Sarro moved, seconded by Trustee Flores to approve the August 12, 2019 Village Board Meeting Minutes as presented. Roll Call Vote:

AYES: Trustees Czajka, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

ABSENT: Trustee Demopoulos

**REPORT OF TRUSTEES**

Trustee Czajka- (Judiciary, Ordinances, Recreation)

Trustee Czajka read the following report from the Recreation Department:

## **REPORT OF TRUSTEES (continued)**

The Recreation Department was pleased to host Riverside School District's Teachers Institute Day on the 19<sup>th</sup> of August. We wish them a very successful school year.

Our Youth Soccer League will begin this Saturday at Veterans Park. We would like to thank all of our dedicated volunteer coaches for stepping up for the season.

Our Youth Basketball League registration will begin for residents on Wednesday, September 11<sup>th</sup>. Each year, our leagues result in a waitlist so we recommend registering early. Please stop by the recreation office to pick up a form.

On Sunday, September 15<sup>th</sup>, we will host our annual Fall Flea Market. This event is packed with sellers bringing a wide variety of goods for purchase. Please join us from 9am-2pm in the front of the Village Commons Building and Police Parking Lot.

Trustee Czajka also called for a Committee Meeting on September 9<sup>th</sup> at 6:00pm to discuss the Gas Tax.

Trustee Demopoulos( Streets, Alleys, Sidewalks & Garbage)- Absent

Trustee Flores- ( Police, Fire & License)

Trustee Flores called for a Committee Meeting on September 9<sup>th</sup> following Trustee Czajka's meeting to discuss the Paramedics Contracts.

Trustee Mandel ( Water, Sewers, Drainage & Zoning)

Trustee Mandel submitted the Brookfield North Riverside Water Commission Meeting Minutes from the June 12<sup>th</sup>, July 10<sup>th</sup> and August 14, 2019 meetings with the Clerk's Office.

Trustee Mengoni- ( Finance Health & Appropriations)

Trustee Mengoni read the following minutes from the Finance, Health & Appropriations Committee Meeting held on August 12, 2019 as follows:

The meeting was called to order at 5:30 pm and the following is a summary of the meeting:

**Item #1: Discussion on Stratgic Plan:** Trustee Mengoni mentioned that one of Bob Kallien's suggestions in his Commercial Study is that the Village should develop a Stratgic Plan/Vision. Trustee Mengoni asked Director Scarpiniti, who met with Mr. Kallien earliler in the day, to inform the committee of his thoughts on coming up with a Stratgic Plan. Mr. Kallien suggested

## **REPORT OF TRUSTEES (continued)**

Village staff meet with people such as the Mall General Manager, the manager of the Federal Center Strip Mall and prominent business people from other businesses and the Village Board to come up with what they would like to see in the future of North Riverside. This would be a long-term outlook 5-10 years down the road. Trustee Mengoni suggested that a Steering Committee be created to start the process of developing a Strategic Plan, he suggested it should include two trustees, the Village Administrator, Finance Director, Karyn Byrne and Michelle Cozzone from the Community Development Department along with Harvey Ahitow from NRPM and Alan Saposnik, Manager of the Federal Center Strip Mall. All committee members along with the Mayor and other board members agreed. Trustee Mengoni said he would like to be one of the trustees and asked Trustee Demopoulos if he would consider being on the steering committee being he has a business in town but he declined due to the fact that the General manager from NRPM was on it and there may be a conflict of interest. Trustee Sarro volunteered to be the second trustee. Administrator Belmonte will work with Trustee Mengoni on getting dates together with everyone to start meeting sometime in September.

**Item #2: Ordinance Update:** Earlier in the day the Administrator, Karyn Byrne and Michelle Cozzone also met with Mr. Kallien to discuss updating some of our old zoning ordinances. Mr. Kallien will meet with Karyn and Michelle on September 9<sup>th</sup> and 12<sup>th</sup>, he will review our zoning ordinance and bring some ideas on what should be updated. Director Scarpiniti reminded the committee \$15,000 was budgeted and approved in the Community Development 2019-20 budget.

**Item #3: Point of Contact for Businesses:** Trustee Mengoni asked staff who should be the Village's point of contact for businesses looking for information on the Village. Karyn Byrne suggested it should be the way it is now, when business calls come in they are either given to Michelle or the Administrator. Karyn mentioned that both reach out to businesses when a piece of property becomes available like when the Toys R Us closed. The committee did not have a problem with that but would like to see something on the Village's website showing their contact information.

There being no further business the meeting was adjured 6:10 p.m.

Respectfully submitted,

Trustee Joe Mengoni, Chairman

Trustee Sarro- (Public Buildings, Grounds, lights, Transportation, Plan Commission)- No report

## **MAYORAL REPORT**

Mayor Hermanek gave the following updates from the Community Development Department:

- Presales- The department performed 10 single family presale inspections totaling \$4,107.50 in revenue.

**MAYORAL REPORT (continued)**

- Permit Totals- The department issued 52 residential and commercial totaling \$9,597.40 in revenue.
- Urban Air- Permit issued for interior remodel.

**CORRESPONDENCE**

- Thank you letter from Katherine Manika to the Youth & Educational Scholarship Committee.
- Block party request for the 2200 block of Westover on October 26<sup>th</sup>.
- Block party request for the 2500 block of 2<sup>nd</sup> Ave on September 14<sup>th</sup>.
- Block party request for the 2500 block of 6th Ave on October 19<sup>th</sup>.

Trustee Czajka moved and Trustee Sarro seconded to approve the above block party requests. Motion carried unanimously.

**APPROVAL OF BILLS**

Trustee Mengoni moved, seconded by Trustee Sarro to approve the list of bills submitted for this meeting totaling \$271,165.67 and to have them paid out of proper funds when such funds become available. Roll Call Vote:

AYES: Trustees Czajka, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

ABSENT: Trustee Demopoulos

**ORDINANCES AND RESOLUTIONS-** None

**UNFNISHED BUSINESS-** None

**NEW BUSINESS-** None

**AUDIENCE**

- Rich Kozar from Hainsworth asked how the village was handling the upkeep of resident's property. He had a few photos of the property in question and is concerned about rat issues. Administrator Belmonte took the photos and will have the building department look into the matter.

**EXECUTIVE SESSION**

Trustee Czajka moved and Trustee Mengoni seconded to adjourn into Executive Session. Roll Call Vote:

AYES: Trustees Czajka, Flores, Mandel, Mengoni, Sarro

NAYS: None. Motion carried

ABSENT: Trustee Demopoulos

**OPEN SESSION RESUMED**

Open Session resumed at 7:47pm

**ADJOURNMENT**

Trustee Mengoni moved and Trustee Czajka seconded for adjournment of this meeting at 7:50pm. Motion carried unanimously.

Respectfully Submitted,

**KATHY RANIERI  
VILLAGE CLERK**